



St. John XXIII School Advisory Commission
June 13, 2017
Meeting Minutes

Members Present: Kristi Klein, Colleen Jentges, Mike Linstroth, Mary Laux, Nikki Kiss, Ed Muent, **Wayne Chrusciel**

Members Excused: Jen Rodgers, Jeff Schmit, Lynette Melin, Fr. Pat Wendt

Members Absent: Manny Lara

- I. Call to Order at 5:31 PM.
- II. Opening Prayer
- III. Mission Statement Recital
- IV. Mike Linstroth motioned to approve the May 2017 meeting minutes, seconded by Mary Laux.
- V. Open Comment
- VI. **Unfinished Businesses**
 - a. Review of Teacher Handbook and Athletic Handbook
 - i. Mike Linstroth made the motion to approve the Teacher Handbook. and Mary Laux seconded
 1. Motion Carried
 - ii. As per the athletic director position requirements, Lisa Schramm will either attend the meetings to provide and update or complete the liaison report form to update the commission.
 - iii. Nikki Kiss motioned to approve the athletic handbook and Mike Linstroth seconded the approval.
 1. Motion carried.
 - b. Home and School fundraiser proposal
 - i. Rachel Lorier, Patrice Bostwick presented the Home and School proposal for fundraising.
 - ii. Next step is to approve the home and school plan to remove two low revenue fundraisers (Fish Fry and Raffle Calendar)
 - iii. A motion to approve the 2017-18 Home and School Plan and create a Development Committee
 1. Plan will be presented to the Finance Committee
 2. Wayne Chrusciel volunteered to serve on the Development Committee
 3. Mike Linstroth motioned to approve and Wayne Chrusciel Seconded. Motion Carried.
 - c. Review of Self-Assessment
 - i. The board completed the self-assessment form
- VII. **New Business**
 - a. The SAC reviewed the applications for new board members for 2017-18 year.
 - i. A motion to approve Rachel Lorier was made by Mike Linstroth and Mary Laux Seconded.
 1. Motion Carried.
- VIII. **Reports**
 - a. Principal
 - i. Parent Covenant, Kristi completed the new parent covenant and have parents sign as their commitment to the school.
 1. Wayne motioned to approve the parent covenant and share with families in fall. Mike Linstroth seconded. Motion carried.
 - ii. Current fundraising request form for 8th grade news to be approved.

- b. Finance Committee
 - i. None
- c. Marketing/Development
 - i. New director was hired
- d. Christian Formation
 - i. None
- e. Home and School
 - i. Presented plan and future direction during the meeting, no additional report needed.
- f. Pastoral Council
 - i. Needs to approve the School Choice plan.
- g. Next meeting scheduled for August 15th, 2017.**

Closing Prayer

IX. Meeting ended at 7:07 PM.