

**St. John XXIII School Advisory Commission**  
**January 12, 2021**  
**Meeting Minutes**

**Members Present:** Nikki Kiss, Mike Linstroth, Rachel Lorier, Cindy Becker, Kristi Klein, Kristen Cook, Gene Boyer, Dave Didier, Jenny Gaskell, Erin Brewster, Gerald Schuknecht, Kevin Bichler, Lauren Koch, Joe Koch, Julia Spankowski

**Members Excused:** Father Pat

**Members Absent:**

- I. Call to Order at 6:34pm.
- II. Opening Prayer
- III. Meeting minutes approved for December 2020. Mike Linstroth motioned to approve; Gene Boyer seconded. Motion passed.
- IV. Open Comment
  - Nothing to Report
- V. Council Leadership Meeting – Parish Identity Rollout
  - Feb 13<sup>th</sup> meeting – Gene Boyer will represent from SAC
  - Came up with identity traits based off the survey sent out (Welcoming, Serving, Christ-like, Community, Catholic)
  - Parish Identity: Be Christ Inspired – Joyfully Live our Call
- VI. Development and Key Event Update
  - Annual Fund
    - i. \$24,878 – up from last year at this time
  - Key Event
    - i. 3 Captain tables
    - ii. A. Schmit helping to reach out to community for support
    - iii. No ticket sales for attendance - \$20 suggestion
    - iv. Major need of donation items
    - v. Barrel of Booze raffle and virtual wine pull ongoing
    - vi. Should we send info to new families on what KE is as well as other events we have
  - Catholic Schools Week
    - i. Teachers/staff planning activities for that week
    - ii. Completed a virtual, 3D tour of the building
- VII. Strategic Goal #2
  - Goal 1 – formal structure and by-laws: completed; may add in procedural docs as needed
  - Goal 2 – Develop process to align different groups – working to bridge this process and gap; cross membership on groups, joint meetings, org chart completed; Need to build a standard template for committees
  - Goal 3 – Volunteer structure and leadership – in process;
  - Wish List – How do we start to minimize the Key Event income and build the Annual Fund income.
- VIII. Principal Updates

Nikki Kiss- June 2021  
Mike Linstroth- June 2021  
Rachel Lorier- June 2021  
Julia Spankowski- June 2021  
Dave Didier- June 2021  
Kevin Bichler- June 2022

Cindy Becker-June 2022  
Jenny Gaskell – June 2023  
Kristen Cook – June 2024  
Gene Boyer – June 2024  
Gerald Schuknecht – June 2024

- COVID updates – the 2 additional days after Christmas allowed us to not close school; teachers and staff in Phase 1B for vaccination, numbers being submitted.
  - Finance – budget process beginning; increasing tuition by 5% for teacher salaries; starting point for planning
- IX. Feb meeting: Establish goals for joint teacher/SAC meeting; go over Strategic Goal #1
- X. Closing prayer
- XI. Meeting adjourned at 8:24 PM.
- XII. The next meeting –February 9, 2021
- XIII. Mike Linstroth motioned to adjourn the meeting and Kevin Bichler seconded. Motion passed.

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