

**St. John XXIII School Advisory Commission**  
**March 8, 2022**  
**Meeting Minutes**

**Members Present:** Nikki Kiss, Mike Linstroth, Rachel Lorier, Kristi Klein, Dave Didier, Jenny Gaskell, Kevin Bichler, Cindy Becker, Father Pat, Erin Brewster, Barb Worzalla, Becca Olin, Julia Spankowski, Kristin Cook, Scott Hollrith, Randy Jerome

**Members Excused:**

**Members Absent:**

- I. Call to Order at 6:32pm.
- II. Opening Prayer
- III. Mission statement and Parish Identity statements recited.
- IV. Meeting minutes approved for February 2022. Dave Didier motioned to approve; Mike Linstroth seconded. Motion passed.
- V. Public Comment
  - Nothing to Report
- VI. Pastor Update
  - Reminder of Parish Mission starting on Sunday the 13<sup>th</sup> (open to all Commission members)
- VII. Principal Update
  - School Uniform
    - i. Implement for Pre-3-K5 - Play Uniform
    - ii. 3 options, all with SJ23 logo
    - iii. Every SJ23 pre-3 and K4 student will be provided one outfit and K5 students will be provided one long sleeve tee. Families can then purchase more if they choose.
    - iv. Kindergarten students would wear school uniforms; Fridays could be play uniform days – Erin to clarify the K5 play wear days.
  - Parent Survey sent out
    - i. Feedback is positive
    - ii. Take the feedback and turn into action items (SAC led); prioritize some items
    - iii. Are teachers/staff seeing the feedback? Give this feedback to the teachers
    - iv. Share that 100% of families who completed the survey stated they would recommend SJ23 (Net Promotor Score)
    - v. ACTION: Someone categorize the results and bring back action items – Erin and school leadership
    - vi. Development team will work on some action items
    - vii. Recommendations we could start on
      1. Microwave in cafeteria
      2. Cones during drop off and pick up – safety issue
  - Hot Lunch
    - i. Steps to making more offerings for families and options
    - ii. Will implement something larger before the end of the school year

Nikki Kiss- June 2022  
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- iii. Researching with a number of companies (meals between \$6-\$7; initial price point that includes drink and side); confirming minimum quantity and days
- iv. Could we consider keeping CPK and offer more days at the current price point or lower?
- v. No local options available
- vi. Erin will provide a finalize proposal at a later date
- vii. Suggestion to review the cost of doing hot lunch in house again. Could we possibly do this in house?

- 2022-23 School Calendar

- i. Aligning with PWSSD
- ii. School starts Aug 30
- iii. Back to School BBQ on Aug. 25<sup>th</sup>
- iv. Julia Spankowski motion to approve the calendar; Kevin Bichler seconded. Motion passed.

VIII. Budget Updates

- Childcare fees are currently down

IX. New Member Recruitment

- Kristen and Nick Zeck? – Kristin Cook
- Tara Hubichek? – Kristin Cook
- Jennifer Slegelis - Cindy
- Angie/Andy Hill? – Nikki Kiss
- Kristi Grothman? - Barb
- Andrew/Alicia Ewig? – Kristin Cook

X. Development

- **2021-2022 Enrollment - 189** (16 Pre-3 | 15 8th graders | 37 K4)
- **2022-2023 Enrollment -Currently 183 Students anticipated (36 contracts turned in)**
- **\*Numbers to highlight/note:**
  - i. Pre-3: 19
  - ii. K4: 20 (2 on waiting list)
  - iii. Kindergarten: 20 (waiting list)
  - iv. 6th Grade: Class closed (22 students)
  - v. 22 Choice | 24 SNSP
- Starting Parent Night Out in June; “Get to know other parents”
- Key Event Feedback
  - i. Overall positive experience – great time, band great, location beautiful
  - ii. Good: scrolling of bids, kid video
  - iii. Improvement: Sound system poor, no elevator
  - iv. New ideas:
    1. Have an SJ23 family or graduate talk about their school experience for the cash plea portion (what sets us apart)
    2. Have teachers attend instead of work (use volunteers instead)
    3. Signature drink – 2 options
    4. 2 buffet tables or seated dinner

XI. Home & School

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- Father/Daughter dance will occur – April 9th
- Flower Sale in full swing – Catalogs out at the end of March
- Community service project “Beautify the Trail” will occur as part of the flower sale.

XII. Closing prayer

XIII. Meeting adjourned at 8:01 PM.

XIV. The next meeting – April 12, 2022

XV. Randy Jerome motioned to adjourn the meeting and Mike Linstroth seconded. Motion passed.

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*Green highlight refers to tasks for finance committee to review from SAC.*