

**St. John XXIII School Advisory Commission**  
**October 8, 2019**  
**Meeting Minutes**

**Members Present:** Wayne Chrusciel, Nikki Kiss, Kristi Klein, Rachel Lorier, Kevin Bichler, Cindy Becker, Erin Brewster, Father Pat, Mike Linstroth, Callie Bannon, Dave Didier, Patrice Bostwick, Jenny Gaskell

**Members Excused:** Julia Spankowski

**Members Absent:**

- I. Call to Order at 6:38 PM.
- II. Opening Prayer
- III. Mission Statement Recited
- IV. Welcome to Jenny Gaskell (H&S representative)
- V. Meeting minutes approved for September 2019. Mike Linstroth motioned to approve, Cindy Becker seconded. Motion passed.
- VI. Committee Updates
  - a. Development
    - i. Volunteer Site up and running.
    - ii. Community Speaker Series launched Oct. 1<sup>st</sup>; next speaker Nov. 21<sup>st</sup>
    - iii. Beer Garden secured for Oct. 19<sup>th</sup>; need volunteers; money raised will be held for the purchase of the electronic sign.
    - iv. Working to prepare an Enrollment Management Plan
  - b. Finance
    - i. SAC Strategic plan shown to the committee; joint meeting for November
    - ii. Electronic sign discussed
    - iii. Kristi to get ongoing technology needs to finance
  - c. Pastoral
    - i. Sale of St. Mary's fell through; relisting the property
    - ii. New Prayer process built off discipleship journey.
  - d. Principal
    - i. N/A
  - e. H&S
    - i. Family Fun Night Oct 25<sup>th</sup>
    - ii. Mother Son Bowling Nov 8<sup>th</sup>
- VII. Strategic Plan
  - a. Reviewed and revised
  - b. Presentation for the joint meeting – Nov 12<sup>th</sup> (5:30-7:30pm) – large meeting room
    - i. Structure: Finance meeting, SAC, question and answer session.
    - ii. Enhance communication between all groups and subgroups
    - iii. Aligning with Budget planning/process
    - iv. Incorporate principal priorities for next year
  - c. Revise format of strategic plan
  - d. Next steps in communication
    - i. Share the strategic plan after the joint meeting with groups and families/community
    - ii. Share outcomes

Wayne Chrusciel- June 2020

Mike Linstroth- June 2020

Nikki Kiss- June 2021

Dave Dider- June 2021

Jenny Gaskell – June 2023

Kevin Bichler- June 2022

Rachel Lorier- June 2020

Julia Spankowski- June 2021

Cindy Becker-June 2022

iii. Gather input

VIII. Updates:

a. Lunch Program Options

i. Current Program

1. Operating under the public school – added a \$5K charge with subpar food
2. Posted position to handle delivery – unfilled; Now posted as delivery and server position in the Ozaukee Press, etc

ii. Pilot internally cooked for a few weeks

1. Auditors – ensure we are tracking appropriately; could add another position
2. Need auditor due to being a Choice School
3. Hot lunch would need to be ordered one week in advance
4. Need a two-week lead time to prepare for pilot;
  - a. Family letter would go out to discuss pilot program
  - b. Ask for lunch suggestions

iii. More information to come in the next few weeks

b. New Family Discount Program - Welcome scholarship

- i. Discount per grade level or Discount on number of children in family
- ii. Incorporate to Development Committee Enrollment management plan
- iii. Erin send out plan to committee

IX. Closing prayer

X. Meeting adjourned at 7:58 PM.

XI. The next meeting - October 8th, 2019.

XII. Wayne Chrusciel motioned to adjourn the meeting and Jenny Gaskell seconded. Motion passed.

Wayne Chrusciel- June 2020

Mike Linstroth- June 2020

Nikki Kiss- June 2021

Dave Dider- June 2021

Jenny Gaskell – June 2023

Kevin Bichler- June 2022

Rachel Lorier- June 2020

Julia Spankowski- June 2021

Cindy Becker-June 2022