

St. John XXIII School Advisory Commission
September 12, 2023
Meeting Minutes

Members Present: Nikki Kiss, Rachel Lorier, Kristi Klein, Daniel Hubacek, Dave Didier, Barb Worzalla, Erin Brewster, Randy Jerome, Christi Grothman, Sandra Pessaro, Sarah Karasch

Members Excused: Alex Riehle, Father Pat

Members Absent:

- I. Call to Order at 6:31pm.
- II. Opening Prayer
- III. Mission statement and Parish Identity statements recited.
- IV. Introductions of new members and visitors
- V. Meeting minutes approved for June 2023. Randy Jerome motioned to approve; Dave Didier seconded. Motion passed.
- VI. Public Comment
 - Nothing to Report
- VII. Budget and Planning Process
 - Bill passed to increase SNSP and CHOICE payments – increases budget about \$40K
 - Budget at a good place
 - Budget revision will be sent to SAC for review this month
 - Update the Strategic plan key initiatives in October to send to finance committee
 - New hire for assistant faith formation position (full time)
- VIII. Pastor Update
 - Kristi to review Parish Leadership Team (PLT) Strategic Plan
 - The PLT has been created and will advise Father Pat
 - Goal is to bring people in to church
 - Continuing to build on the Eucharistic Revival Initiative
- IX. Principal Update
 - Fully staffed for start of school year
 - Mentor and coaching put in place for the teachers and staff this year
 - Continue to get more students
 - Technology changes have been incorporated into the family handbook
 - We are in year 6 of accreditation – this year is a self-study year
 - Digital Keyboarding class incorporated this year
- X. Home & School
 - New president and treasurer
 - APEX fundraiser will start on September 18th – goal to raise \$25,000; they get paid on what we make.
 - Raffle calendars are out with families
 - Key event planning is underway
- XI. Development Committee
 - 189 students vs 193 last year
 - At least one or two new students in every grade level from 1-7

Nikki Kiss- June 2024
Rachel Lorier- June 2023
Dave Didier- June 2024
Barbara Worzalla – June 2025
Randy Jerome – June 2025

Daniel Hubacek – June 2026
Jenny Zirbes – June 2026
Christi Grothman – June 2027
Sandra Pessaro – June 2027
Sarah Karasch – June 2027

Green highlight refers to tasks for finance committee to review from SAC.

- Annual Fund – \$48,700
 - Annual Report draft just finished; plan to send out November
 - Erin attended a development conference this summer – very beneficial. Highly recommend attending on a yearly basis; will present what was learned
 - Athletics VIP cards sent out to top donors
 - Suggestion for Erin to present at next SAC meeting
 - Erin sending out an alumni census
 - New school website will be launched soon
- XII. Accreditation Survey
- Responses completed
 - Review the responses to see if there is anything we can bring in to the revised strategic plans
- XIII. Athletics
- Nothing to report
- XIV. Closing prayer
- XV. Meeting adjourned at 8:01 PM.
- XVI. The next meeting – October 10, 2023
- XVII. Barb Worzalla motioned to adjourn the meeting and Randy Jerome seconded. Motion passed.

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