

St. John XXIII School Advisory Commission
October 10, 2023
Meeting Minutes

Members Present: Nikki Kiss, Rachel Lorier, Kristi Klein, Daniel Hubacek, Barb Worzalla, Randy Jerome, Christi Grothman, Sarah Karasch, Amy McMullen, Bill Lundgren

Members Excused: Alex Riehle, Father Pat, Sandra Pessaro, Erin Brewster, Dave Didier

Members Absent:

- I. Call to Order at 6:33pm.
- II. Opening Prayer and Eucharistic Prayer recited
- III. Mission statement and Parish Identity statements recited.
- IV. Meeting minutes approved for September 2023. Nikki Kiss motioned to approve; Randy Jerome seconded. Motion passed.
- V. Public Comment
 - Nothing to Report
- VI. Strategic Plan
 - Strategic plan distributed and review for next meeting
 - Identify what's been completed and review the overarching goals and revise as necessary
 - ****Each SAC member need a profile**** - Kristi will send list of items to incorporate
 - Establishment and adoption of documents for the SAC based
 - i. Operational – create this document for the SJ23 SAC
 - ii. Responsibilities – adopt this Archdiocese of Milwaukee document
 - iii. Overview of the SAC– adopt this Archdiocese of Milwaukee document
 - By-laws are being updated
- VII. Parish Council Update
 - APEX fundraiser not relayed to the parish community.
 - Final review of the budget is in relation to the school only – clarify that
 - Formation program – per the parish council, this will become a strategic goal
 - October 21 – Annual Meeting after the 4:30pm Mass (discuss what's going on with the church and school)
 - Fall Dinner – this Saturday, October 14th
- VIII. Pastor Update
 - Nothing to Report
- IX. Principal Update
 - Preparing for the accreditation self-study
 - Kristi will update the SAC each meeting on benchmark progress
 - 189 enrollment; 2-3 potential new students for Pre-3
- X. Home & School
 - Fall Festival event planning is underway
 - Do have some open spots for events
 - Met with Bill Henckle to bring back Bingo as a financial fundraiser. Working through the logistics to make that happen
 - All money brought in to H&S will remain as money to use for that

Nikki Kiss- June 2024

Rachel Lorier- June 2023

Dave Didier- June 2024

Barbara Worzalla – June 2025

Randy Jerome – June 2025

Daniel Hubacek – June 2026

Jenny Zirbes – June 2026

Christi Grothman – June 2027

Sandra Pessaro – June 2027

Sarah Karasch – June 2027

Green highlight refers to tasks for finance committee to review from SAC.

- Looking to do an in house lunch on Tuesdays once a month
- XI. Development Committee
 - APEX fundraiser – >\$22,000 gross, school nets 52% of that; survey will go out regarding this fundraiser
 - Annual Report update – \$48,700
 - Annual Report sent today to the printer
 - New website is live
 - All top donors sent thank you cards and athletic passes given
 - Key Event planning underway; in desperate need of solicitation callers to ask for donations
- XII. Athletics
 - Nothing to report
- XIII. Additional Comments
 - Lock down completed last week
 - Comment to ensure that security is at high standards for our students
- XIV. Closing prayer
- XV. Meeting adjourned at 7:41 PM.
- XVI. The next meeting – November 14, 2023
- XVII. Barb Worzalla motioned to adjourn the meeting and Randy Jerome seconded. Motion passed.

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