

St. John XXIII School Advisory Commission
April 9, 2024
Meeting Minutes

Members Present: Nikki Kiss, Rachel Lorier, Kristi Klein, Daniel Hubacek, Dave Didier, Barb Worzalla, Randy Jerome, Christi Grothman, Sandra Pessaro, Sarah Karasch, Father Pat

Members Excused: Erin Brewster, Bill Lundgren

Members Absent:

- I. Call to Order at 6:42pm.
- II. Opening Prayer
- III. Mission statement and Parish Identity statements recited.
- IV. Meeting minutes approved for January 2024. Sandra Pessaro motioned to approve; Sarah Karasch seconded. Motion passed.
- V. Public Comment
 - Nothing to Report
- VI. Housekeeping for next two meetings
 - Reviewing terms for next year
 - Reviewing by-laws
- VII. Pastor Update
 - This Thursday is the teaching Mass with Father Don – what the Mass is all about – 6:30pm
- VIII. Principal Update
 - Key Event results will be sent by Kristi – finalizing numbers
 - Strategic Plan updates
 - Accreditation updates
 - April 18th – SJ23 key group meeting to talk about fundraising efforts between parish and school
- IX. Strategic Plan
 - Marketing Plan sent to SAC previously – only change is increase in enrollment; approximately 190 currently for 2024-25 school year (goal of 200)
 - 8th grade survey will be conducted again
 - All documents for strategic plan are in the shared drive (Dan to send out link to SAC)
 - Review the documents and provide any feedback
- X. Accreditation
 - Kristi working with all committees to get required documents
 - Report needs to be completed by June 30.
 - Visit dates are 10/15/24 and 10/16/24
 - Goal to apply for exemplary status in applicable categories– need 75% of your scores to be “4”
- XI. **Mission review activity – discussion**
 - What does the SAC like about our school mission?
 - i. Clear, concise and complete statement
 - ii. Easily defined statement
 - iii. Like destination – educational appropriate
 - iv. It was student built (large input from them)

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Green highlight refers to tasks for finance committee to review from SAC.

- v. Reflects a well rounded vision for our students and families
 - What do we dislike?
 - i. Bothered that the word “and” is not in there.
 - Do you think our parents would be able to recite the mission?
 - i. Thought 50% of parents could be able to recite mission
 - Ideas how we could get parents to remember the statement more?
 - i. Recite it at every event when families are together
 - ii. Encourage the kids to get their parents to learn the mission statement and have parent come in to the school and recite it to Seneca/Kristi for an OOU pass
 - Where is the statement located?
 - i. On every piece of communication from the school
 - ii. Statement is evident all over the school (visually)
 - iii. Quotes will be created by all the students in their own words to line the hallways
- XII. Finance
 - Approve budget
 - i. Tuition (6%) and staff increase (4%)
 - ii. Goal is to get to 80% public school pay
 - How are we filling the gap – the difference is minimal on the large scale; finance committee is comfortable with our status
- XIII. Home & School
 - Next Bingo is this Saturday April 13th
 - Volunteering concerns
 - i. How to engage more
 - ii. Fundraising meeting will look to strategize ideas
 - Teacher Appreciation week (May 6th)
- XIV. Development Committee
 - Share the marketing link in the strategic plan
- XV. Pastoral Council
 - Parish Events and Activities
 - i. EMAUS90 - Expand programs
 - ii. Teaching Mass – streamed an in-person
 - iii. Jesus and the Eucharist study – continuation of Eucharistic revival
 - iv. Birthday cards to 80 and over has been super successful; looking to ask all commissions to help one month/year to write cards (adds about 20 minutes to a meeting)
 - v. Childcare at Mass going well with school kids volunteering to help
 - Upcoming Events
 - i. College connection donations currently active
 - ii. Catholic Women’s Society revival goal – welcoming all women; Next meeting 4/17/24
 - iii. Pool party in August at Pirates Hollow – grow our presence in the community
 - iv. Golf event is September at the Bog – details forthcoming
 - v. Fall Festival – combine school and parish – discussions started
 - General Pastoral Council info
 - i. Meeting minutes will be online and packages all meeting minutes from other groups
 - ii. Survey results to be reviewed soon

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- iii. Asking for volunteers for open seats
 - iv. Parish strategic plan to go out to SAC, provide feedback to Sandra (at least 2-3 people)
 - v. Annual commission summit coming in May – great team building experience
- XVI. Athletics
- Forms for next year for volleyball and basketball
- XVII. Closing prayer
- XVIII. Meeting adjourned at 8:02 PM.
- XIX. The next meeting – May 14, 2024
- XX. Randy Jerome motioned to adjourn the meeting and Sandra Pesaro seconded. Motion passed.

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