

St. John XXIII School Advisory Commission
March 12, 2019
Meeting Minutes

Members Present: Wayne Chrusciel, Nikki Kiss, Kristi Klein, Rachel Lorier, Kevin Bichler, Julia Spankowski, Jen Rodgers, Father Pat Wendt, Cindy Becker, Mike Linstroth, Dave Didier, Erin Brewster, Cindy Gibson

Members Excused:

Members Absent:

- I. Call to Order at 5:31PM.
- II. Opening Prayer
- III. Mission Statement Recited
- IV. Meeting minutes approved for February 2019. Julia Spankowski motioned to approve, Kevin Bichler seconded. Motion passed.
- V. A motion has been approved by the School Finance Committee (proposed by Kristi) to provide a \$250 tuition credit to any existing family who refers a new family who then registers at the school. See comments below.
- VI. The following motion was approved via email and included in this month's minutes.
The purpose of the incentive program is to engage current parents in the enrollment and "recruitment" process to hopefully increase the total number of students for next year. Word of mouth is incredibly powerful - and in this case, incentivizing parents to engage in these types of conversations with prospective families will benefit everyone. They (the current families) are imperative/crucial to our success in development.
The referral is for a family not each student.- CORRECT- it's for a family --or, if the referral is for one student to transfer into the school, we could credit them for that- only at the beginning of the year- we would prorate it if it happened later in the year..
The referral is for a family that is new to St. John's.- CORRECT- no current students
The family is entering a student in grades K4 and above.- YES- I would actually say K5 and above because we are public school in K4
Moved to approve with an amendment by Rachel Lorier:
IF a school family recruits another family to enter in either Pre3 or K4 and that family STAYS on at K5, then that school family would receive a tuition credit when the new family starts at K5. Motion carried.
- VII. Pastor Report
 - a. None
- VIII. By-law policy review, what policies and topics are covered under the advisory committee.
 - a. The board needs to clarify the policies for filing a grievance with staff and students/parents.
- IX. Principal Report
 - a. Tom Kiely will be holding a session to provide training for the school advisory commission. The meeting will be held in May 2019. The timing to approve the by-laws will be through the end of the school year.
 - b. We currently have 183 students enrolled with 18 in Pre-3. Projected numbers for 2019-20 are 173. The goal moving forward is to help any families that have a financial need to stay in the school. The board brainstormed a few ideas to increase enrollment.
 - c. The building construction will be completed about 2 weeks prior to the start of the school year.
- X. Finance Update
 - a. The board would like to include the following statement in the handbook: If a family qualifies first for school choice and also for the special needs, the \$1,000 tuition and fee will be waived for the family because of the qualification for school choice. (Families can't be included in both programs). Mike Linstroth motioned to approve and Julia Spankowski seconded. Motion carried.
 - b. The board would like to include the following statement. Qualified and accepted SSNP students will be charged \$1,000 tuition fee plus additional school fees. Mike Linstroth motioned to approve and Jen Rodgers seconded. Motion carried.
- XI. Development Updates:
 - a. Key event currently raised \$105,000 and some items are still available.

Wayne Chrusciel- June 2019

Mike Linstroth- June 2019

Nikki Kiss- June 2019

Dave Dider- June 2021

Kevin Bichler- June 2022

Jen Rodgers- June 2019

Rachel Lorier- June 2020

Julia Spankowski- June 2021

Cindy Becker- June 2022



- b. Annual fund is currently at 24,000.04.
 - c. Newport Shores Event will be held on April 11th, 2019.
 - d. Currently working on a phon-athon event for the annual fund.
 - e. Submitted a grant to the arch for \$10,000 that can be used for recruitment.
- XII. New Businesses
- a. Topics are postponed to April meeting.
- XIII. Next meeting is on April 10th, 2019.
- XIV. Kevin Bichler motioned to adjourn the meeting and Jen Rodgers seconded. Motion carried.
- XV. Meeting adjourned at 6:45 PM.

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XVI. The next meeting will be March 12th, 2019

XVII. Motion to adjourn, Julia Spankowski made the motion and Rachel Lorier seconded the motion. Motion Passed.

Closing Prayer

XVIII. Meeting ended at 6:35 PM

XIX. Send to final meetings to:

a. Seneca Graykowski

b. Michelle Thill

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Mike Linstroth- June 2019

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