

**St. John XXIII School Advisory Commission**  
**June 11th, 2019**  
**Meeting Minutes**

**Members Present:** Wayne Chrusciel, Nikki Kiss, Kristi Klein, Rachel Lorier, Kevin Bichler, Julia Spankowski, Jen Rodgers, Cindy Becker, Mike Linstroth, , Erin Brewster, Father Pat Wendt

**Members Excused:**, Dave Didier

**Members Absent:**

- I. Call to Order at 5:30 PM.
- II. Opening Prayer
- III. Mission Statement Recited
- IV. Meeting minutes approved for May 2019. Mike Linstroth motioned to approve, Julia Spankowski seconded. Motion passed.
- V. Amended Budget
  - a. Bottom line number has no change, only minor adjustments
  - b. Teacher salary adjusted
  - c. Increase the number of hours for Social and emotional position
  - d. 2 certifications completed
    - i. Motion to approve amended budget, Kevin Bichler, Seconded, Rachel Lorier.
    - ii. Motion Passed
- VI. Financial Updates
- VII. Review Handbook Suggestions
  - a. Reviewed major changes to handbooks (childcare, faculty, home and school, parent
  - b. Include in the parent handbook and school website the strategic plan.
  - c. Clarified with the arch to ensure personnel committees are staffed.
- VIII. Pastors Report
  - a. No updates
- IX. Board Self-Evaluation
  - a. Review of the board self-evaluation
    - i. Set Strategic Plan
    - ii. Review the financial plan every month
    - iii. Share the 5 year financial plan
    - iv. Goals for Next year: Orientation of New Board members, share goals, Retention.
    - v. Add to meeting minutes a list of decisions/actions made to revisit moving forward
    - vi. Create a month by month calendar of topics to be discussed at each meeting
  - b. By-law review
    - i. Change the public attendance to beginning of the meeting
    - ii. Finalize what committees are needed
    - iii. Finalize the meeting and scope of the advisory commission.
    - iv. Remove the executive session section.
- X. Updates:
- XI. Spark Meeting will be held on August 13<sup>th</sup> from 5:30-9:30 at Franklin Energy
- XII. Closing prayer

Wayne Chrusciel- June 2019

Mike Linstroth- June 2019

Nikki Kiss- June 2019

Dave Dider- June 2021

Kevin Bichler- June 2022

Jen Rodgers- June 2019

Rachel Lorier- June 2020

Julia Spankowski- June 2021

Cindy Becker-June 2022



- XIII. Julia Spankowski motioned to adjourn the meeting and Mike Linstroth seconded. Motion passed.
- XIV. Meeting adjourned at 7:16 PM.

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XV. The next meeting will be March 12th, 2019

XVI. Motion to adjourn, Julia Spankowski made the motion and Rachel Lorier seconded the motion. Motion Passed.

**Closing Prayer**

**XVII. Meeting ended at 6:35 PM**

**XVIII. Send to final meetings to:**

**a. Seneca Graykowski**

**b. Michelle Thill**

Wayne Chrusciel- June 2019

Mike Linstroth- June 2019

Nikki Kiss- June 2019

Dave Dider- June 2021

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