



**St. John XXIII School Advisory Commission
May 8th, 2018
Meeting Minutes**

Members Present: Wayne Chrusciel, Lynette Melin, Ed Muenta, Rachel Lorier, Nikki Kiss, Dave Didier, Jen Rodgers, Julia Spankowski, Mike Linstroth, Lynette Melin, Kristi Klein

Members Excused: Erin Brewster, Father Pat Wendt, Colleen Jentges

Members Absent:

- I. Call to Order at 5:30 PM.
- II. Opening Prayer
- III. Mission Statement Recited
- IV. Meeting minutes approved for April 2018. Julia Spankowski motioned to approve, Rachel Lorier seconded. Motion passed.
- V. Open Comment
- VI. Pastor Report
 - a. The school will be meeting with the architect to review plans for the new building.
- VII. Committee Reports (See Attached documents)
 - a. Finance Committee
 - b. Marketing/Development
 - c. Christian Formation
 - d. Home and School
 - e. Athletic Committee
- VIII. Principal Report
- IX. Unfinished Businesses
 - a. None
- X. New Business
 - a. Accreditation
 - i. Review the Action plan for accreditation on categories 5 and 6.
 - ii. Developed key actions for improvement to submit to accreditation.
 - iii. Action plans developed for 5.1, 5.2, 5.5, and 5.6 and for 6.2
- XI. Motion to adjourn, Mike Linstroth made the motion and Julia Spankowski seconded the motion. Motion Passed.

Closing Prayer

- XII. **Meeting ended at 6:30 PM.**

Principal Report

Current areas of focus:

School Choice -

- 9 students enrolled and verified through regular voucher program

Special Needs Scholarship Program- SNSP

- Met with PWSSD to inform them of our intention to have between 6-12 students apply for the program beginning July 1st
- Admin training in Madison for SNSP on June 20 and 28- 4 staff will attend one or the other dates

School Leadership Team SLT-

- Working on action plans for Catholic identity and academic excellence
- May 24th all day work day for the team facilitated by Archdiocese
- New math curriculum next year - "Bridges" - will purchase for grades 4 and 5, pilot in grade 3 and implement "number corner" in grades K-2 next year with full implementation following year 19-20
- Training for staff for new math program summer/fall- dates TBD
- New "Family Life" curriculum for grades K-8 - mandated by the archdiocese

School Safety Grant-

- Looking for experienced grant writers to assist with the application process -through Wisconsin Department Of Justice

June board meeting- will present academic data to the commission in the areas of math and reading

Here is the H&S report:

UPDATES

1. New officers are set for the next school year; term starts in August
 - President - Melissa Didier
 - Vice President - Lauren Koch
 - Secretary - Lora Waraksa
 - Treasurer - Sarah Fortney

2. Volunteering
 - A volunteer signup for next school year will be going out to families this week. We are asking each family to consider signing up for a minimum of one fundraiser, one non-fundraiser and one key event activity. A list of descriptions for each event will be on school speak.
 - We will have two additional follow ups to encourage people to sign up.
 - Volunteer opportunities will then be posted electronically.
3. Upcoming events
 - Culver's Evening (May 9th) – will ask to blast via email to the parish community as well.
 - Flower Sale – May 18-20th.
 - Pre-order sales are about where it was last year.
 - Advertising online with Ozaukee Press, on tickers at Wing It and PWSB, and handing out flyers around the city.
4. Annual Fund – H&S is supporting the upcoming phone call evening (May 9th).
5. Fundraising for next year
 - Culver's Evening – call in June for next year.
 - Wing It – looking to have some Wing It evening's next year.
 - Ford Drive – in contact with them to see if we can get this next year.
 - Raffle calendar, Flower Sale, box tops, Soles for Education