

Parent/Guardian First Name(s): _____

Parent/Guardian Last Name(s): _____

Street: _____ City: _____ Zip: _____

We thank you for your faith in St. John XXIII Catholic School. This year, the Parish Finance Council, in collaboration with the School Advisory Commission and School Finance Committee, have determined the tuition and fee schedule for the 2019/20 school year.

Educating a student at St. John XXIII School is funded from three separate sources: tuition, parish subsidy, and donations/fundraisers. St. John XXIII realizes that choosing a Catholic education requires a significant financial commitment and does its best to keep tuition costs manageable while continuing to provide a quality Catholic education.

Students who are members of St. John XXIII parish qualify for the parish subsidy, thus reducing the family tuition rate. Parish members are required to provide proof of membership. If you are not currently registered and you wish to qualify for the parish subsidy, you will need to register with St. John XXIII Parish and can do so on their website www.stjohn23rd.org.

The State of Wisconsin has implemented a tax deduction for families with children enrolled in private elementary and high schools. Because every family's tax situation is different, specific tax questions are between parents and their tax advisor. St. John XXIII Catholic School wants to inform you of this potential deduction, but makes no guarantees on the impact on a family's tax scenario.

2019/20 TUITION RATES & FEES

Grade Level	Parish Member Tuition	Non-Parish Member Tuition
Pre-3: 2 Day Option	\$1,434	same
Pre-3: 3 Day Option	\$2,023	same
Pre-3: 4 Day Option	\$2,697	same
Pre-3: 5 Day Option	\$3,371	same
Kindergarten – Grade 8		
1 st Child	\$3,747	\$4,854
2 nd Child	\$3,372	\$4,069
Additional Children Cost Per Child	\$1,124	\$1,959

***Children enrolled in the Wisconsin Parental Choice Program and Special needs Scholarship Program do not count toward multi-child discounts.**

Non-Refundable Registration Fee

A non-refundable \$200 family registration fee is required in order for your child(ren) to be considered registered.

IMPORTANT DATES: The full \$200 registration fee will be applied toward tuition if the completed Tuition Contract AND payment are received by **April 5, 2019**. \$100 will be applied toward tuition if the Tuition Contract AND payment are received between **April 6 – April 30, 2019**. \$0 will be applied toward tuition for Tuition Contracts AND payments received after **May 1, 2019**. **For new families, the full \$200 registration fee will be applied toward tuition.**

Technology Fees

In our continued effort to update our technology and provide the best educational opportunities possible, the following technology fees will apply:

- Grades K - 8: \$80/student; \$160 maximum per family
**This is separate from the Chromebook rental fee for the Upper Campus*
- Pre-3: \$30/student

8th Grade Graduation/Retreat Fee

- **\$125/ student** (to cover the costs associated with the retreat, graduation ceremony, awards, etc.)

2019/20 TUITION PAYMENT OPTIONS

Enrollment Policy

Families unable to pay tuition in full are encouraged to apply for financial aid through our school's Tuition Assistance Program. **St. John XXIII Catholic School does not discriminate on the basis of race, nationality, ethnic origin, creed, or the ability to meet tuition requirements.**

Tuition Payment Options

ALL tuition invoicing and payments will be processed through FACTS Tuition Management Company.

There are four basic tuition payment options. All tuition payments are received and processed through FACTS, a tuition management service. FACTS is the contracted provider St. John XXIII School uses for administering its tuition program. The tuition plans are as follows:

1. **Full Payment (One Payment)** – The entire tuition is paid on or before August 27, 2019. Families with students in K5-8 who pay their entire tuition and fees prior to August 27, 2019 will receive a \$50 discount. No Fees for this plan. ***(If you choose this option and do not make payment by August 27 you will be put on the 10 month plan and charged the corresponding fees)***
 2. **Two Payment Plan** – Tuition is due August & January – 5th or 20th of month. \$10 one time FACTS fee.
 3. **11 Month Payment Plan** – Tuition payments begin July 2019 and end May 2020- 5th or 20th of month. \$45 one time FACTS fee.
 4. **10 Month Payment Plan** – Tuition payments begin August 2019 end May 2020 – 5th or 20th of month. \$45 one time FACTS fees.
- *All payments are automatic withdrawal from checking, savings or credit card with the exception of the payment in full option.*
 - *Regardless of the payment plan you choose, ALL tuition must be paid in full by May 2020 for the 2019/20 school year.*
 - *\$30 charge for payments returned by the bank to cover bank charges. Families will also incur a late fee of \$25 for all late payments.*
 - *Credit card payments incur a 2.75% fee charged by FACTS.*
 - *Families who are returning FACTS users will be reenrolled automatically for the 2019-20 school year but will need to log into their FACTS accounts to select payment option. **If you currently use FACTS but have never logged into your account or have lost your log in information you will need to call the payer line at 866-441-4637 and they will assist you with logging in.***
 - **New FACTS families will need to create a user name and password and then set up a payment plan via the School Specific Link → <https://online.factsmgt.com/signin/3ZMVM>**
 - **Assistance for both new and returning families can call the Payer line at (866) 441-4637**
 - **Once the payment plan is setup for new families the school will add the balance at a later date.**

ALL FAMILIES MUST HAVE A FACTS ACCOUNT AS THIS IS HOW YOU WILL ACCESS YOUR YEAR END TUITION STATEMENT FOR TAX PURPOSES. IF YOU PAY IN FULL THERE IS NO CHARGE.

Late Payments: All families are responsible for satisfying their tuition obligation to St. John XXIII School on a timely basis. All payments are due on the date as indicated on the FACTS enrollment form. If payments are not received by the date due, a late fee of \$25 will be assessed by FACTS.

A. Parish Membership Information

- No, we are not members of St. John XXIII Parish and agree to pay non-parish member tuition.
- Yes, we are members of St. John XXIII Parish. Our current parish membership information is below.

Family Name *Parish Envelope #*

B. Student Enrollment Information

I/We are requesting that my/our child(ren) be enrolled at St. John XXIII School. Please indicate each student name, grade, and tuition fee for the 2019/20 school year.

Pre-3 Student(s)

Pre-3 Child Name _____ # Days _____ Male Female Cost: _____
 Pre-3 Child Name _____ # Days _____ Male Female Cost: _____

Total Pre-3 Tuition \$ _____

K5-8th Grade Student(s)

Child 1 Name _____ Grade _____ Male Female Cost: _____
 Child 2 Name _____ Grade _____ Male Female Cost: _____
 Child 3 Name _____ Grade _____ Male Female Cost: _____
 Child 4 Name _____ Grade _____ Male Female Cost: _____

Total K5-8 Tuition \$ _____

TUITION TOTAL- \$ _____

2019/20 FACTS TUITION PAYMENT OPTIONS

C. FACTS Tuition Payment Options

Payment Option/Schedule:

- Full Payment (One Payment)** – The entire tuition is paid on or before August 27, 2018. If payment in full is received by August 27, 2019 family will receive a \$50 discount (K5-8 only). No Fees for this plan. (If you choose this option and do not make payment by August 27, 2018 you will be put on the 10 month plan and charged the corresponding fees).
- Two Payment Plan** - due August & January – 5th or 20th of month. \$10 one time FACTS fee.
- 11 Month Payment Plan** - beginning July 2019 and ending May 2020 - 5th or 20th of month. \$45 one time FACTS fee.
- 10 Month Payment Plan** - beginning August 2019 ending May 2020 – 5th or 20th of month. \$45 one time FACTS fee.
- I have enrolled with FACTS for the payment plan indicated above.
 - You can receive assistance enrolling for FACTS by contacting FACTS directly at (866) 441-4637. If for some reason you need to receive a paper contract for FACTS please contact Jan Schueller at 262-284-2441 for assistance.

D. Tuition Summary/Agreement

1. Total family tuition due (total from Section B)	\$ _____
2. K5-8 th Grade Technology Fee due (\$80/student \$160/family max)	+ \$ _____
3. Graduation/Retreat Fee (8 th grade only) \$125	+ \$ _____
4. Pre-3 Technology Fee (\$30/student)	+ \$ _____
Total Tuition & Fees	= \$ _____
5. Less Non-Refundable Registration Fee (if paid prior to 4/5/19 subtract full \$200; if paid between 4/6/19-4/30/19 subtract \$100; if 5/01/19 or after subtract \$0)	- \$ _____
BALANCE DUE	= \$ _____

_____ (Initial) I/We understand that I/we must be registered members of St. John XXIII Parish to receive parishioner tuition.

E. St. John XXIII Registration Fee & Tuition Refund Policy

It is the interest of the Board of Directors that registration fees are non-refundable. Tuition paid shall be refundable in the following cases:

1. If St. John XXIII School determines prior to the start of the school year that it cannot accommodate an enrolled student, all tuition payments made will be fully refunded.
2. If, after the start of the school year, St. John XXIII School determines that it cannot accommodate a student, paid tuition will be refunded on a pro-rated basis based on the number of school days the student was enrolled.
3. If prior to August 15th, a family withdraws an enrolled student(s), tuition paid will be fully refunded. If withdrawal occurs after September 1st, 50% of tuition paid will be refunded. If withdrawal occurs after September 15th, 25% of tuition paid will be refunded. If withdrawal occurs after October 1st, no refund given.
4. If a family registers a child(ren) St. John XXIII Catholic School and then moves out of the school district prior to the start of the school year, tuition paid will be fully refunded. If the move occurs after the start of the school year, a tuition refund will be determined on a pro-rated basis determined by the number of days the student was enrolled. Any tuition payments in excess of this amount will be fully refunded.
5. If a family registers its child(ren) St. John XXIII School and applies for Tuition Assistance and is not eligible, any paid tuition will be fully refunded.

By signing below I/we acknowledge that I/we have read and fully understand the non-refundable fees, tuition costs and other terms outlined in this contract. I/we further understand that I/we are legally responsible for the payment of all tuition and fees. In the event that the parish must take action to recover unpaid balances, I/we understand that, in addition to unpaid tuition and late fees, I/we are also responsible for all expenses and costs associated with the collection of unpaid tuition and fees including cost of any legal actions that may be necessary.

Please sign, date, and return with payment. *Please note that unsigned contracts will not be accepted.*

Parent/Legal Guardian: _____ Date: _____

Parent/Legal Guardian: _____ Date: _____

Parish/School: _____ Date: _____

Principal